

# Bunbury Parish Council

## To Members of Bunbury Parish Council

You are duly summoned to attend the meeting of Bunbury Parish Council to be held on

**Wednesday 21<sup>st</sup> May 2025 at 7.20pm**

at The Pavilion, Bunbury

  
Maximilian Clay - Clerk  
15<sup>th</sup> May 2025

## AGENDA

1.	<b>Election of Chair for the 2025/26 Session</b>	7.20
2.	<b>Election of Vice-Chair for the 2025/26 Session</b>	
3.	<b>Declarations of Acceptance</b> The newly elected Chair and Vice-Chair will sign declarations of Acceptance of those Offices.	
4.	<b>Apologies for Absence</b> To receive any apologies and to approve the reasons for absence.	by 7.25
5.	<b>Declarations of Interest and Dispensation Considerations</b> a. To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. b. To declare any Other Interests in items on the agenda, and their nature. c. To note any dispensations granted prior to the meeting.	
6.	<b>Minutes of the Previous Meeting</b> To agree the minutes of the meeting of the Parish Council held on 23 <sup>rd</sup> April 2025 and to authorise the Chair to sign them as a true record.	
7.	<b>Unitary Authority Councillor Report</b> To receive a report from Borough Councillor Becky Posnett.	by 7.35
8.	<b>Public Forum</b> Residents are invited to raise any matters affecting the Parish. The time allocated will not normally exceed 10 minutes and is at the discretion of the Chair.	by 7.45
9.	<b>Members' Reports</b> To receive brief verbal reports of any matters not covered elsewhere on the agenda. (NB - This item must not introduce matters for discussion at this meeting.)	by 7.55
10.	<b>Planning</b> a. <b>Planning Consultation Responses</b> - To consider the following planning consultations and any others that come to hand prior to the meeting: i <b>25/1285/HOUS - The Old Stables, Birds Lane, Bunbury</b> <i>Erection of single storey side extension.</i> ii <b>25/1558/HOUS - West View Bunbury Lane, Bunbury</b> <i>Replacement of conservatory with single storey extension to link outhouse to main</i>	by 8.05
	b. <b>Planning Updates</b> i. To receive any updates on planning applications considered previously <i>(for information</i>	

	<i>only).</i>	
<b>11.</b>	<b>Traffic Management Working Group/ Car Parking</b> To receive a report, especially in relation to car parking and to determine any action	<i>by 8.25</i>
<b>12.</b>	<b>Operation of the Pizza Van</b> To consider a request for an ongoing arrangement for the van to be present once a month, on the last Wednesday, and to consider whether a financial contribution should be levied.	<i>by 8.30</i>
<b>13.</b>	<b>Clerk's Report</b> To receive a report of correspondence received and update reports from the Clerk and to determine action as necessary.	<i>by 8.40</i>
<b>14.</b>	<b>Finance &amp; Governance</b> <b>a. Receipts and Payments</b> - To receive the schedule of receipts and payments and to approve the payments. <b>b. Annual Accounts</b> - To approve the 2024/25 Accounts, including the Bank Reconciliation; <b>c. Annual Governance and Accountability Return</b> i. To consider and approve the Statement at Part 2, Section 1 of the Annual Return and to authorise the Chair to sign it on behalf of the Council; ii. To consider the information provided at Part 2 Section 2 of the Annual Return and to authorise the Chair to countersign it on the behalf of the Council. <b>d. Dates for future meetings:</b> To determine dates for meetings in the 2025/26 session and for the 2026 Annual Meeting.	<i>by 8.50</i>
<b>15.</b>	<b>Items for the Newsletter</b> To propose items for inclusion in the next edition of the Newsletter.	<i>by 9pm</i>
<b>16.</b>	<b>Items for the WhatsApp Bulletin</b> A standing item to identify up to three newsworthy matters <i>arising from this meeting</i> for dissemination via the WhatsApp group in order to highlight the work of the Council to residents.	<i>by 9.05</i>

**Next Meeting: 11<sup>th</sup> June 2025**